



No.PPA/Central/EC Meetings

5th June, 2023

ALL EXECUTIVE COMMITTEE MEMBERS, PPA

MINUTES OF 4TH MEETING OF EXECUTIVE COMMITTEE HELD ON 30TH MAY 2023 AT PPA NORTHERN REGION OFFICE, JOHAR TOWN, LAHORE

1. The following Executive committee Members and Special invitees attended the subject meeting:

- (a) Mr. Ch. Muhammad Ashraf –Chairman PPA
- (b) Mr. Ch. Muhammad Nusrat Tahir –Vice Chairman PPA (NR)
- (c) Mr. Malik Sajid Awan –Senior Vice Chairman PPA
- (d) Dr. F. M. Sabir – Special Invitee
- (e) Mr. Ghulam Khaliq –Special Invitee
- (f) Mr. Mahmood Ahmed –EC Member
- (g) Dr. Abdul Karim Bhatti – Special Invitee
- (h) Mr. Abdul Haye Mehta –Special Invitee
- (i) Dr. Zafar –ul - Islam–EC Member
- (j) Mr. Ch. Muhammad Fargham – EC Member
- (k) Mr. Shahid Iqbal – Special Invitee
- (l) Mr. Ahmad Bilal – EC Member
- (m) Mr. Allah Bux– EC Member
- (n) Mr. Sheikh Shahzad Elahi – EC Member
- (o) Dr. Hassan Sharosh Akram – Special Invitee
- (p) Mr. Jan Muhammad Javaid – EC Member
- (q) Mr. Khaleeque Arshad – Special Invitee
- (r) Mr. Amir Ali Khan– EC Member
- (s) Dr. Masud Sadiq CH– EC Member
- (t) Squadron Leader Muzammil Aftab (Retd) Secretary General
- (u) Major (R) Syed Javaid Hussain Bhukhari Secretary Northern Region
- (v) Mr. Raghieb Saeed Khan Secretary Southern Region

2. **Agenda (1). Recitation of Holy Quran.** Squadron Leader Muzammil Aftab (Retd) recited few verses of Holy Quran to start the 4th Executive Committee meeting at 10 am on 30th May, 2023 in PPA Northern Region Office Lahore.

3. **Agenda (2). Naat and Necrology for all Poultry concerns.** Secretary General PPA requested all members to recite Darood Shareef in place of Naat and requested all

members for devoting it to all departed souls specially PPA members who met Allah recently.

4. Agenda Point (3). Welcome address by Chairman. Chairman PPA Ch. Muhammad Ashraf welcomed senior PPA members and Executive Committee members both who were attending meeting in person and those who were attending through Zoom, he discussed in detail present Poultry Industry problems by first narrating the most prominent problem of GMO Soyabean ban by GOP. He apprised the house that the GMO Soybean License process is only awaiting Cabinet approval for amendments to National Bio Safety rules 2005. Ch. Muhammad Ashraf Chairman PPA appreciated the efforts of Dr.F.M Sabir in this regard, he also appreciated efforts puttin by other PPA Senior Members namely, Mr. Jan Muhammad Javaid, Mr. Khaleeque Arshad, Dr. Hassan Sharosh Akram , Dr. Zafar-ul-Islam & Mr. Ghulam Khaliq Sahib .He said I as Chairman of PPA left no stone unturned in order to resolve GMO Soyabean problem, he also acknowledged that the outstanding efforts extended by Secretary General PPA with the concerned Ministries and other offices is also appreciated. In his welcome address the Chairman informed the House that the condition of 100% cash margin earlier imposed by banks for opening of LC haven removed in coordination with Governor State bank of Pakistan. Presently Poultry Feed Mills are importing Non-GMO Soyabean for which speedy allocation of Import Permit was facilitated from DPP of MNFS&R by efforts of PPA office Bearers of PPA. Chairman PPA said that soon the GMO Soyabean import will be facilitated to the PPA Members, this all has become possible by joint efforts of office Bearers and Senior member of PPA.

5. Dr. F. M Sabir sahib informed the Executive Committee Member that the presently Cabinet has started taking routine Agenda items, now soon GMO Soyabean import related amendments to the existing rules will be carried out and PPA Members will be able to apply for import License through Institutional Bio Safety Committee (IBC), roughly it may take three months for issue of License after putting up application through IBC. He further said presently Non-GMO Soyabean / Meal is being imported from Africa. However, soon Soyabean problem will be resolved but tentatively it will be streamlined from Sep-2023 onwards, meaning there by the Poultry Industry had been under Crises for about one year. He further said that the Breeders and Hatcheries affected by this problem will take long time to recover. Mr. Fargham Executive Committee member requested that Poultry Feed rates be brought down about Rs. 500 to Rs. 1000 per bag from the existing rates, Chairman PPA requested Executive Committee members that first schedule agenda points may be followed then these type of points may be discussed under agenda point No.10, that is any other point with prior permission of Chairman.

6. Agenda (4). Approval of Minutes of 3rd Executive Committee Meeting held on 14th April, 2023 on Friday, in PPA Central Office Khalid plaza D. Chowk ,Blue

Area Islamabad. Mr. Abdul Haye Mehta pointed out that agenda point No.8 of the minutes of 3rd Executive Committee meeting reflects as if IPEX Board has been formed to conduct IPEX, He further said that no such decision was taken during the 3rd Executive Committee Meeting. Secretary General PPA explained that regarding this point no Proposer and Seconder is mentioned in the Minutes also no resolution or decision is reflected in the Minutes. Mr. Mehta requested Chairman PPA that an addendum / amendment in the said point of the minutes be issued as lengthy discussion on this point as reflected in present minutes did not take place. Secretary General PPA assured that the required amendments for this point would be issued. Mr. Sajid Awan Senior Vice Chairman PPA pointed out that his point pertaining to that office Bearers be given due respect has not been covered in these minutes, Chairman PPA replied that efforts are made and consultation with Senior Members is done so that no unfavorable points are discussed at any PPA Forum. He further said that he as Chairman PPA worked in consultation with all senior Members of PPA, he further said that it is difficult for him to call each and every member and office bearers should not feel that they are not given respect if they are not directly called for each and every activity by Chairman, he clarified that wherever he found necessary he consulted the PPA Members and made all out efforts in resolving PPA members problems.

7. Agenda (5). Progress on agenda Point (f) of 3rd EC meeting, for removal of disparities in member's FBR and PPA record. Secretary General PPA updated the house that all disparities pertaining to associate members for both North and South regions have been removed during new Membership of 2023-2024, observations regarding corporate members of 18 North Region and 7 for South Region are in progress to resolve. He further appraised Majorly the disparities work in respect of mismatch of company name in the FBR record or Non submission of Tax return by the concerned members .Secretary General further updated the Executive Committee Members about the facts and figures of Membership renewal and new Membership details for the year 2023-2024.

8. Agenda (6). Observation on accounts submitted in terms of Financial position / Balance Sheets by Regional offices , Progress on Agenda point 6 of 3rd EC meeting and internal audit observations no A.5 and M, monthly reports sent by Regions not comprehensive. NR and SR are to submit routine monthly and Special Project/IPEX income and expenses, as per format provided by Central office. Secretary Northern region has provided bank reconciliation data for the last Six months that is from oct-2022 to April -2023 in order to address and verify the differences pointed out by Central office in respect of expenses incurred by North Office versus withdrawal from the bank and income /receipts of North Region mismatch with the bank deposits for the respective months .Dr. F.M Sabir Convenor Standing Committee for Finance directed both the Regional offices to provide all the required accounts details of

the respective regions to PPA Central office for effective Monitoring & Control of the Association Finances. Sabir Sahib further said that all queries of Central office regarding Accounts and others must be addressed by two Regional Offices so that Association may work in streamline manner and Regional Office must not think that there is dis-trust it is not any individual's demand but it is the requirement under Rules. Chairman PPA directed Secretary General to verify and reconcile the last Six months accounts data in light of latest reconciliation sheets provided by Northern Region office and a report to this effect be provided in next Executive Committee Meeting.

9. Agenda (7). Progress on Agenda point 7 pertaining to observation No A.2 of internal audit for IPEX 2022 and for all offices of PPA under supervision of Dr. F M Sabir sahib and Mr. Ahmad Bilal sahib. Progress on following points needs fresh update to EC members:

(a) Progress on point by Internal Audit for allocation of PPA membership to 118 and 166 members in year 2021 and 2022 respectively without charging membership fee by NR Office: NR office in 3rd EC Meeting clarified that the record has been checked in light of list provided by Internal Audit (IA) team, and no one out of above referred members was given membership without charging fee and further NR office clarified that internal Audit team from this observation meant that 118 and 166 members were not given membership and still were not removed from active membership list, but the claim of NR was partially found not correct as copies of membership certificates for 46 and 5 members out of above 118 and 166 members for years 2021 and 2022 who were given membership by NR Office without charging fee as reported by IA team, later as informed by Mr. Ahmad Bilal that during his recent personal supplementary visit to NR office after submission of Report by Audit team and after 3rd EC Meeting the proof for receipt of fee for above 51 members have been shown by NR Office, decision from EC is required for closing of this point or otherwise. Northern Region office on directions of Dr. F. M Sabir and Chairman PPA have provided receipts for payment of fee for 46 Member for year 2021 and 6 Members for year 2022 who were included in the lists of 118 Members for 2021 and 166 Members of 2022 respectively, these are the 51 Members who were given Membership of PPA for the respective years out of the above mentioned list. Chairman PPA further directed to verify the 51 Receipts received from Northern Region office and report to this effect may be given in next Executive Committee Meeting.

10. (b) As per point B.1 of internal audit NR office paid following honorarium in year 2022, without any approval from Executive Committee and Head Office of PPA.", the details of paid honorarium as follows:

Date	Particulars	Amount (Rs.)
28/01/2022	First Honorarium on Gross salary	827,437
05/09/2022	Second Honorarium on Gross salary	878,451
19/09/2022	Adnan Akhtar Honorarium	35,000

NR Office has provided approval of 2017 IPEX for the incentive which was only applicable for that year 2017 Honorarium, EC decision required to avoid re-occurrence of such incidence and for regularization purposes. Dr. F.M Sabir and Chairman PPA requested Mr. Abdul Haye Mehta Sahib to give his comments as he was the Chief Organizer of IPEX 2017, he was requested to comment that the approvals taken after 2017 IPEX for Honorarium are applicable for allocation of Incentive for IPEX 2022. Mr. Mehta asked Secretary General PPA to read out the date and contents of Minutes of EC Meeting 2017 which was quoted by Secretary Northern Region as authority for the above incentive, Secretary General PPA read out date and contents of the Minutes of EC Meeting of 2017 as requested by Mr. Mehta, subsequently Mr. Mehta commented that it is very clear and evident that the approval referred in Minutes of 2017 EC Meeting were only applicable to IPEX of 2017. Dr F.M Sabir inquired from Secretary Northern Region why Honorarium for IPEX all Expos till 2022 were given without any authority to the staff of Northern Region office. Secretary North Region said he understood the approval of 2017 as may be applicable for incentive to employees of Northern Region for IPEX of later years as well. Convenor Standing Committee of Finance Dr. F. M Sabir sahib said that the recoveries may be taken from all those employees of NR office who were given honorarium with EC approval for above said period. It was deliberated by the Executive Members that it could be difficult to trace back all employees as few might have left the PPA Northern Region office. Chairman and Sabir sahib along with other EC Members finally decided that if no Executive Committee Member have any objection the Ex-Post facto approval for the above said Honorarium may be given EC with a clear instructions for all PPA offices that no off of the routine expenses including any IPEX Honorarium may be given without prior approval Central Executive Committee. Mr. Ghulam Khaliq Ex Senior Vice Chairman South said that Executive Committee is to ensure that no such expenses take place without prior CEC approval. Dr. F. M Sabir sahib said that all such Financial allocations needs Central Executive Committee approval and same be followed in true spirit. Vice Chairman North Mr. Nusrat Tahir purposed for EC approval of IPEX honorarium given after 2017 till 2022, Chairman PPA Mr. Fargham along with few Executive Committee member Seconded the above Proposal and approval was unanimously resolved by EC. Dr. Abdul Karim Bhatti

Ex. Vice Chairman North Region said that honorarium in 2022-IPEX was given keeping in view the traditions/Norms. Chairman PPA said the Point stands closed as approval for the last payments have been granted by CEC and for future it is decided that prior approval of CEC will be essential for all such payments.

11. (c) Progress by Mr. Khaliq Arshad Sahib is requested on Agenda point No. 7 (c) of 3rd EC Meeting which is in terms of findings and report on following points of internal Audit Mr. Khaliq Arshad Sahib is requested to present progress on "point D.1 and D.3 of internal Audit the point details are " there was huge credit pending from customers, totaling to Rs. 14,101,836," also the total recoverable amount from 2013 till 2022 IPEX is Rs. 23,375,059 as per details provided by North Region office. Mr. Khaleeque Arshad Sahib Senior member of PPA updated the Executive Committee that a soft reminder to all the PPA members shown in the IPEX receivable list from 2013 to 2022 was sent asking the respective member to discuss and reconcile the pending payment by 25th May, 2023. He further said the scrutiny to this effort is in progress and recoverable details will be intimated to Executive Committee in 5th Executive Committee Meeting. Vice Chairman Northern Region Mr. Nusrat Tahir Sahib said that in the past while taking booking for IPEX, PPA Members at times were forced to contribute to IPEX by hiring of space or by providing certain facility without due consent of respective member, as he was also asked to provide a Laptop for the previous IPEX . Ch. Muhammad Ashraf Chairman PPA requested that no forceable donations /sale without the consent of the concerned Member may please be carried out for IPEX 2023 .

12. Agenda 8. Mr. Abdul Haye Mehta sahib Chief Organizer IPEX 2023 is requested to present progress on IPEX 2023 covering mentioned areas but not limited to following points: ✓

- (a) Total Available, booked and non- booked stalls status.
- (b) Total Expected revenue along with head wise complete details, such as revenue from stalls, bill boards, hoardings, banners, standees, space allocation for promotion, Expo Centre walls and other areas rentals for promotion and any other projected source of IPEX 2023 revenue.
- (c) Complete head wise details of already executed and projected expenditures to Government departments, for infra structural support and all other IPEX related expenses details, along with present asset position in terms of cash held in bank and receivable details.
- (d) Details of credit bookings in each head of stalls & promotional areas.

(e) Details of all major activities planned for IPEX along with details of MOUs and coordination with universities and other organizations.

(f) A Macro level overall plan of IPEX 2023, along with directory of duties to be allocated to various EC Members before, during and after IPEX 2023.

(g) A Managerial and Financial Monitoring, Control and Audit measures taken for before, during and after IPEX 2023.

Mr. Mahta Sahib Chief Organizer IPEX 2023 said that it will be Premature to deliver presentation to Executive Committee on IPEX -2023 recently on 24th May, 2023 they finalized the rates for IPEX -2023, so budget or Forecasting cannot be given at the movement however, details to this effect will be provided in next Executive Committee meeting. Chairman PPA said to Mr. Mehta that he himself had committed during 3rd EC Meeting that a detailed presentation will be delivered by him in 4th EC Meeting. Mr. Mehta said that as the things are being finalized for IPEX 2023 so he will deliver presentation in 5th EC Meeting regarding the requested updates. Dr. F. M Sabir sahib said that the total financial receipts figure made till now, for IPEX 2023 may be shared with Executive Committee of PPA, Chief Organizer IPEX 2023 asked Secretary Northern Region to update about the receipts till now, Secretary North Region said that up till now 1 Crore 91 lacs 67 Thousand 224 (19167224) Rupees have been received out of these receipts 1 Crore 18 lacs (118,00,000) Rupees will be used to clear the debt received to pay the CCP fine so remaining 7 Lacs are left out of the total receipts till now. Mr. Mehta Chief Organizer IPEX 2023 updated the house that China have refused to join IPEX because of the prevailing conditions of Pakistan. Mr. Ghulam Khaliq said that it is not only for IPEX Pakistan that for which Chinese Government is not allowing rather Chinese Government is not allowing its organizations / individuals for any Foreign Exhibitions/Expos. Chairman PPA said that during CEC meeting at Karachi it was resolved that during all IPEX expos all pending payments from the clients have to be cleared 15 days before the start of the IPEX. He further requested Chief Organizer - 2023 that same SOP may please be followed for upcoming IPEX. Chairman further said that it was also unanimously decided that any client / customer not paying pending payments as mentioned above 15 days before the start of IPEX, then respective client booking may please be cancelled with refund of advance payment made to the respective person and then later the stall /space thus, becoming vacant may please be allocated on first come first serve basis on Cash terms as decided by CEC in the above said meeting at Southern Region office last year. Mr. Mehta said that he needs time to organize IPEX -2023 affairs Chairman PPA said that Mr. Mehta has full authority and support to take the decision about IPEX Management and he as Chairman PPA will not question micro level details of IPEX.

Mr. Mehta Chief Organizer-2023 IPEX updated Executive Committee that Poultry Science conference event during -IPEX has been planned with their respective representatives, he further said IPEX Organizing Committee recently have carried out number of meetings to plan for various events and concluded things about IPEX he said

that things regarding organizing IPEX are moving ahead and within few week time he said that he will be able to reply all IPEX 2023 related questions.

13. Dr. Abdul Karim Bhatti Ex Vice Chairman North said that in PPA Central office and Regional offices routing functioning are two main entities and IPEX is a third separate entity. For this event all PPA members are helping in booking IPEX Stalls and doing other work to help PPA to achieve this mega event successfully. He further said that it appears as if Executive Committee meeting is inquiry of Northern Region office. Chairman PPA said it is extremely wrong perception all accounts related quires discussed in this meeting was highlighted by professional Auditors who conducted Internal Audit of all three offices under supervision of Dr. F. M Sabir Convenor Standing Committee for Finance and Mr. Ahmed Bilal Executive Committee member, Chairman further said that at the conclusion of my tenor I will have to be sign PPA Audit report for this reason he must know Income and Expenditure details that will become part of the report of all three offices, in order to maintain cordial atmosphere in the EC meeting, he said that he along with Secretary General PPA had come one day earlier to the meeting and tried to resolve all pending matters with the involvement of Convenor Standing Committee of Finance Dr. F. M Sabir sahib. Dr. Abdul Karim Bhatti further said that there is a vibe that there exists a distrust on Northern Region Office. Chairman PPA said that once Accounts/ Finance queries are asked from NR Office and these are not replied then things get accumulated. The Chairman PPA said that he has feeling that many people have problem one's there is PPA Chairman from South. He further said that PPA is run by North Region office but ones at the time of credit blockage by CCP the salaries of Central office and Southern Region office were paid by me from my own pocket as Chairman of PPA , Since, no one enquired for these two offices Employee's salaries after payment of salaries of North Region by local members. Mr. Sajid Awan Senior Vice Chairman PPA said that we have full confidence on existing Chairman. Dr. F. M Sabir sahib said that he appreciated Ch. Muhammad Ashraf Sahib for his services and efforts rather whole Executive Committee have complete confidence on Chairman. Mr. Ghulam Khaliq said I suggest at present Poultry Industry is faced with extremely difficult situation, in Executive Committee Meeting all the Members must discuss suggestions to find solutions to the existing problems he further said that it is quite embarrassing if as PPA members one starts discussing division of PPA in terms of North, South or Central. Mr. Khaleeque Arshad Sahib said that there is no negative thoughts in any one's heart/ mind. He further said the Chairman is given due respect, but letters and Minutes Language may be made comparatively soft. Chairman PPA said due importance will be given to letters and Minutes. Chairman PPA further said that in order to ensure that Fourth (4th) Executive Committee Meeting may be conducted in cordial manner he came one day earlier had resolved many Financial observations through Convenor Standing Committee of Finance Dr. F. M Sabir this was done to ensure good atmosphere during the meeting .Chairman further said that entire Executive Committee is to consider that IPEX is a PPA event and is not of Northern Region office event and one's it is event of entire association then he as Chairman will ask Income and Expenditure detail of IPEX. Mr. Mehta said that he had never heard North and South as separate entities and Chairman is always Chairman for the entire Association, all Members have to respect Chairman and EC members . Dr. Abdul Karim Bhatti Sahib said that there is no Boss and Sub ordinate relations we must think we all

are competent and honest. Mr. Jan Muhammad Javaid EC member said that all PPA Members are brothers, no North and South be talked of and Ch. Muhammad Ashraf as Chairman PPA is to lead the entire Association's affairs with the Executive Committee.

14. Agenda (9). Progress on performance of Standing Committees by EC. Secretary General PPA said that progress from two Standing Committees have been received firstly the Convenor of Standing Committee for government Liaison Dr. Hassan Sharosh Akram sahib had updated for the efforts made by the standing Committee in resolving GMO Soyabean problem he played key role in taking PPA case to Federal Tax Ombudsman (FTO) Court which had given legal decision in favor of PPA. He also played key role for coordination with other Ministries and with the FBR. The Second progress have been received from Co-Convenor Mr. Shahzad Jadoon for standing Committee on Academia Industry Liaison who had submitted a Plan for allocating research topics to various university students pertaining to Poultry Industry problems same will be executed in near future. He had also submitted in another plan for Liaising with universities of Rawalpindi, Islamabad, Lahore and other adjoining areas for conducting preliminary round for Quiz under umbrella of Poultry Science during IPEX 2023. The Central office has extended full support regarding above plans. Secretary General further said that Standing Committee of Finance has also done tremendous job by getting internal Audit of three PPA Office done from independent Auditor under his supervision, which have served as a land mark for improvement of PPA Financial and Managerial system he further said no progress has been received from any other Standing Committee. Mr. Sajid Awan Senior Vice Chairman PPA said that while allocating responsibility of Convenorship for Standing Committee the concerned person's consents be taken. Chairman PPA said that as PPA Members we all are one family he further said that all Convenors of the Standing Committees were nominated with respective members consent and they were also present while decision to this effect was made in the first Executive Committee Meeting.

15. Agenda (10). Any other point with prior permission of chairman. Mr. Ghulam Khaliq Ex. Vice Chairman South inquired from the Chairman about the decision taken in recent Meeting with DRAP regarding. Secretary General PPA said that he will provide update to the house on this subject with due permission from Chairman PPA. Chairman PPA asked Dr. Masud Sadiq if he wants to deliberate on any point, Dr. Masud Sadiq EC Member said that he has no complain and further said he endorses view point of Mr. Khaleeque Arshad and Abdul Karim Bhatti regarding the points that as PPA Member we all are a family and IPEX is conducted by N.R office since Poultry concentration is more in the North and Mr. Mehta Sahib is a good selection for Chief Organizer IPEX 2023. Dr. Masud Further said that Secretary General of PPA being a lawyer interprets Article of Association at his advantage where as he should communicate what is written in article of Association and he further said that as EC Member he is only answerable to Chairman PPA. Mr. Fargham under any other point requested Chairman PPA that he as

Convenor of Broiler Wing Liaison should be given free hand to work for better coordination and performance of Broiler Farmers. He made complain to the Chairman that in the recent meeting with Government department regarding Broiler matters, he was not informed and taken for the meeting. Vice Chairman North Mr. Nusrat Tahir said that the invitation of the said Meeting was received without any sufficient prior notice and he had to join the meeting in hurry so the concerned Convenor could not be informed. Chairman PPA and Dr.F.M Sabir requested vice Chairman North that Mr. Fargham may be give free hand to work, coordinate and to carry out plans for betterment of Broiler Farmers and he may be asked for regular progress for the said Standing Committee.



Ch. Muhammad Ashraf
Chairman Pakistan Poultry Association